

Social Llama

SOCIAL CHAIR



\$1,500 + 20%
OF OVERALL
MANAGED
EVENT BUDGET

FOR WHEN YOU WANT TO BE THE LIFE OF THE PARTY

WHAT YOU NEED:

YOU'RE BUSY AND YOU'RE ALSO THROWING A PARTY. FEELING OVERWHELMED? THEN SOCIAL CHAIR IS FOR YOU! TAKE A BREATH BECAUSE WE'VE GOT YOU - WE HANDLE THE DESIGN, VENDOR COMMUNICATION, AND EVENT PREP! THE ONLY THING THIS TIER DOESN'T INCLUDE IS FOOD, BEVERAGE, AND VENUE SELECTION/MANAGEMENT. THE BEST PART IS, WE'LL EVEN SET UP THE PARTY TO ENSURE YOUR EVENT KICKS OFF ON THE RIGHT FOOT!

WHAT IT INCLUDES:

- EVENT DESIGN, CONCEPT CURATION, AND EVENT MOCK-UPS & RENDERINGS
- VENDOR COMMUNICATION, TIMELINE, AND BUDGET MANAGEMENT
- EVENT PREP AND SET UP

HOW IT WORKS:

- 1 WE BEGIN WITH A CURATED DESIGN PROCESS BASED ON EVENT NEEDS, YOUR WANTS, AND THE BEST EXPERIENTIAL MOMENTS.
- 2 AFTER YOU REVIEW AND PROVIDE FEEDBACK FOR YOUR DESIGN PROPOSAL, WE'LL SHARE ITEMIZED PRICING AND A FINALIZED DESIGN PLAN.
- 3 SIT BACK AND RELAX - WE'RE ON THE SCENE! SLE HANDLES ALL VENDOR COMMUNICATION, CONTRACT NEGOTIATION, INVOICE AND TIMELINE MANAGEMENT ON YOUR BEHALF.
- 4 TEAM SLE HANDLES ON-SITE EXECUTION AND OVERSEES EVENT SET-UP FOR ALL ITEMS PROCURED AND VENDORS MANAGED BY SLE.
- 5 JUST BEFORE START TIME, WE LEAVE YOU IN GOOD HANDS WITH A CLEAR EVENT TIMELINE AND ALL VENDOR CONTACT INFORMATION.
- 6 YOU TAKE THE CREDIT FOR THE AMAZING EVENT YOU JUST HOSTED...WE WON'T TELL!